

Tender - Water Features Maintenance Services

File No: X018336

Tender No: 1855

Summary

This report provides details of the tenders received for Water Feature Maintenance Services.

Under the Water Feature Maintenance Services contract, the Service Provider will be responsible for the maintenance and servicing of the City's 46 water features.

The City's water features are significant in terms of their cultural value, heritage status, and contribution to the quality of the City's public domain. It is important that the water features are maintained to the highest standard of presentation and operation, and that the water features are managed to ensure efficient use of water and power to contribute to the City's energy and water saving targets in Sustainable Sydney 2030.

This report recommends that Council accept the tender offer of Tenderer A for Water Feature Maintenance Services.

Recommendation

It is resolved that:

- (A) Council accept the tender offer of Tenderer A for Water Feature Maintenance Services for a period of four years, with the option of an extension of three years if appropriate;
- (B) authority be delegated to the Chief Executive Officer to negotiate, execute and administer the contracts relating to the tender; and
- (C) authority be delegated to the Chief Executive Officer to exercise the option, if appropriate, and negotiate the price to extend the contract accordingly.

Attachments

Attachment A. Tender Evaluation Summary (Confidential)

Attachment B. Tender Lump Sum Annual Price and Schedule of Rates (Confidential)

Background

1. The City has 46 water features in parks and public spaces. The current contract expires on 31 December 2018.
2. The Water Feature Maintenance Services will include:
 - (a) daily inspections of interactive water features;
 - (b) accessible water features (a water feature that is not intended to be bathed in for recreational purposes, yet can be accessed easily by the public) inspected two to three times per week;
 - (c) ornamental water features (A water feature that has minimal access by the public) inspected from monthly, up to three times per week depending on the size and location of water feature;
 - (d) maintenance to the water feature infrastructure including pumps, filtration, dosing systems, and plant rooms;
 - (e) ensuring the water features are clean, free of algae, litter, debris or foreign material;
 - (f) managing water quality at standard levels for human contact;
 - (g) emergency response to damage and vandalism;
 - (h) management of the Water Feature Asset Register; and
 - (i) condition assessment reports of all water features.
3. The specification for the services has been comprehensively reviewed to ensure it is in line with current legislative requirements, industry best practice and community expectations. While important minor changes have been made to the specification the core services remain largely unchanged.

Invitation to Tender

4. The invitation to tender was advertised in the Sydney Morning Herald, the Daily Telegraph and the City's etender website on 7 August 2018 and closed on 28 August 2018.

Tender Submissions

5. Four submissions were received from the following organisations:
 - Design Landscapes Pty Ltd;
 - Never Stop Water Group;
 - Water Features Australia; and

- Waterforms International Pty Ltd.
6. No late submissions were received.

Tender Evaluation

7. All members of the Tender Evaluation Panel have signed Pecuniary Interest Declarations. No pecuniary interests were noted.
8. The relative ranking of tenders as determined from the total weighted score is provided in the Confidential Tender Evaluation Summary – Attachment A.
9. All submissions were assessed in accordance with the approved evaluation criteria being:
- (a) Draft Quality and Operational Plan and Transition Plan;
 - (b) experience in works of a similar nature;
 - (c) proposed program;
 - (d) proposed methodology;
 - (e) demonstrated capacity and allocation of resources;
 - (f) work health and safety;
 - (g) financial and commercial trading integrity including insurances; and
 - (h) lump sum price and schedule of rates.

Performance Measurement

10. Upon entering into a contract, the City will ensure performance standards are monitored against specific key performance indicators by:
- (a) reviewing programs, schedules and deliverables;
 - (b) reviewing work method statements;
 - (c) reviewing monthly reports;
 - (d) undertaking audits;
 - (e) attending monthly meetings and performance meetings to discuss the deliverables and key performance indicators; and
 - (f) ensuring the deliverables are in accordance with the contract documents.

Financial Implications

11. There are sufficient funds allocated for this service within the current year's operating budget and future years' forward estimates.

Relevant Legislation

12. The tender has been conducted in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and the City's Contracts Policy.
13. Attachments A and B contain confidential commercial information of the tenderers and details of Council's tender evaluation and contingencies which, if disclosed, would:
 - (a) confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
 - (b) prejudice the commercial position of the person who supplied it.
14. Discussion of the matter in an open meeting would, on balance, be contrary to the public interest because it would compromise Council's ability to negotiate fairly and commercially to achieve the best outcome for its ratepayers.
15. Work Health and Safety Act 2011.
16. Public Health Act 2010.

Critical Dates / Time Frames

17. The current contract expires on 31 December 2018. Failing to select a tenderer from this process will leave the City without a Service Provider. This will result in the City's interactive water features failing to comply with the Public Health Act 2010, and the deterioration of other water features.
18. Subject to Council approval, the Water Features Maintenance Services contract will be awarded in late November and will commence operations on 1 January 2019.

Public Consultation

19. Public consultation has not been undertaken for the tendering of this service.

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Director City Services

Peter Day, Contract Coordinator, Parks

Joel Johnson, Manager City Greening and Leisure